


SCHOOL BOARD MEETING MINUTES

Time:	6pm			
Date	27 th June 2022			
Location	Virtual Webex			
Chair	Jason Tomlinson			
Principal	Jennifer Graham			
Members	Justin Grey, Nicola Hogue, Helen McAullay, Jason Tomlinson, Jude McIntyre, Melissa Taylor			
No.	Item	Summary of Discussion	Decision Noted	Actions
1	Welcome and Apologies			
1.1	Welcome	Meeting opened at 6.00pm Acknowledgement of Country		
1.2	Apologies	Melissa Jarvis, Peter Madden, Kelly Leonard		
1.3	Agenda/Late Items		Agenda confirmed	Confirmed
2	Previous Minutes and Actions Arising			
2.1	Minutes of previous meeting	Minutes of the previous meeting accepted without any amendments.	NH & HMc	Helen will be presenting the Business Plan with edits from Peter? Helen to advertise board vacancy, which has been done.
3	Reports and Operational Matters			
3.1	Financial Report	Finance report prepared by Teresa while Kerry is on leave. One-line budget shared with board. All the D accounts for people to see where the money is going. Funds will be coming from the P&C for the bricks and flag-pole. Justin queried whether there was still Covid-19 day-time cleaning happening/still being funded by state? It hasn't been stopped yet – Jason. Found it on the report. Financial report accepted by the board.	Accepted	Find out from Teresa whether we still have a day cleaner?
3.2	Principal's Report	A very busy second half of the semester with swimming finishing up. NAPLAN went quite well, only 2 students missed out due to absences. The extra week was useful. A lot of technical difficulties with the online writing assessment. Speak-up awards are moving forward with three school finalists: Addison Grey, Maya Langmead and Kysun Tran. The first heat will be taking place on the 16 th of August at the Doubleview Masonic Lodge. First week of Term 3 will be very busy as we will be celebrating NAIDOC week – Jenny thanked Jason and Warwick Senior High School for their generous support of the NAIDOC assembly with their students and an elder performing a smoking ceremony. A parent story reader on the Thursday for K-2. An author-visit on the Friday for the middle block. School photos that week – Tuesday and Thursday. Edu-Dance commences on the Wednesday. Jason expressed his pleasure at helping out with the NAIDOC celebrations. Staff changes: Melissa Jarvis is off to Bambara PS, Melissa Shipway is joining us for Engineering, Emma Triggs will be joining us in Kindergarten, Mary Z is leaving the school officer role and that position will be filled shortly as interviews have been held. Natasha Tonner will be leaving to have her baby and her position will be filled by Shaeli Caporn. Jason Tomlinson asked if there had been any conversations about the change in NAPLAN dates in 2023. Jenny said that it would be good to get the results back with the shorter turnaround time.		Jude to forward the details of the Speak-up event date and venue to the families involved. Done JM.

3.3	Walker Learning Report	<p>Jenny discussed the introduction of Walker Learning over the last 2 years. We had the mentor visit in the last month. We are working towards the accreditation from K-2 so that we can host study tours. Melissa was complimented by the Walker Learning mentor for her excellent practice in Walker Learning. It will run in year 2 rooms next year and progress through the school into 3-6.</p> <p>Melissa Taylor: Shared the benefits and some issues. Always commences in the morning when the children are fresh with a tuning-in session, review the previous learning. Children focus on the learning intentions. There are two focus children for the day that you have deep conversations with and focus on for that day. There is also a photographer and recorder who have set tasks from the teacher to support their learning or extend them, possibly on social skills, English and mathematics. It's a lot more than just 'play-based' learning, it taught her as a teacher to be very intentional about the areas that she set up. What curriculum is being covered and what needs to be in each area. Some of the issues she has had has been resourcing. To begin with, when there were just two teachers running Walker Learning there was enough resources but as more classes join in the resources are not stretching far enough. Melissa has her own resources. The school needs to look at the resourcing as a priority, each area needs to be a robust learning area. Melissa noticed that as the resources became too stretched it diluted the learning potential for the children. She noticed it affected the student engagement. Melissa loves the pedagogy and so do the students. She then moves onto the explicit teaching for the rest of the day. It has hugely improved their social skills and oral language.</p> <p>Jenny, the budget hasn't quite stretched this year, but they have been able to put shelves in for storage and asked for donations. Please make a time to see Mel if you are curious about how it works.</p> <p>Jude – having watched some of Mel's sessions with her students it was really rich and beautifully integrated across the learning areas, covering many of the AC outcomes in one session. Adeline Morosoff and Jude attended the study tour at Frederick Irwin Anglican School in Mandurah for the year 3-6. They were able to see the teachers running sessions that had some similarities; communication boards, tuning-in sessions, reflection, focus children. Then they have integrated curriculum Education Research Projects to work on that use a Learning Intention that the teachers devise, these will focus on something that piques the children's interests. The projects are nurtured by the teacher and then the children create an artefact for a showcase. The program also includes clinic groups and whole class meetings. The classroom is the third teacher and as such it needs to be less institutional than a 'normal' classroom so there are elements of flexible seating, lamps, little learning nooks, etc. Feedback from the mentor was that there did need to be some less institutional spaces in the room.</p> <p>Justin and Jason – is this where the P&C could help to build the resources? Justin – could you ask big business for resources, what do you need, this could be over and above the P&C? Nicola – table it with Kelly for discussion. Is there a time-table for the teachers receiving the resources?</p> <p>Jenny – will discuss the accreditation, feedback and resourcing with Helen on her return. There are some timelines attached to the accreditation.</p> <p>Jason – there is a similar project-based learning program at the high school, so this is great as the STEM skills are part of their pedagogy. What is the rationale behind two children a day being a focus.</p>	<p>Additional resources needed for Walker Learning Program suggested by MT. Donations have been requested from the school community in the Newsletter JG</p> <p>JG and JT – can P&C help with resources? JT to ask big business for resources. NH to discuss with KL</p> <p>JG to discuss feedback, accreditation and resources with HF Term 3</p>
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3.4	P&C Report	<p>Jenny – fundraising coming up with a Father’s Day Stall. Democracy sausage sale went well as did the photo competition. They are looking for a fundraising committee. Still no president.</p>		Fundraising Committee and President required
4.	Business Arising from last meeting			
4.1	Board Membership & Positions	<p>Board membership advertised.</p> <p>No one has expressed interest in the parent rep job and Justin will renominate. There will be two teacher positions advertised on the board.</p> <p>The whole board endorsed the meetings being held on Webex. It is still rigorous and is more efficient. Jason and Justin strongly agree.</p> <p>Justin raised that it is paperless also and therefore more sustainable. Nicola and Helen concurred as it was more convenient with babysitters and so on. Jenny said the P&C were looking at virtual meetings and just the AGM in person.</p> <p>Ruth has stepped down and a decision was going to be made about roles when Helen returns. Will need to check the terms of reference as we may need a full-time chair. Anyone can take the minutes – the video recordings are the minutes going forward.</p>		<p>Agenda item for next meeting: Vote on the meetings remaining in the virtual format.</p> <p>Rotating roles and rotating chair.</p>
5	General Business			
5.1				
5.2				
5.3				
5.4				
6	Close of Meeting			
6.1	Next Meeting	Next Meeting: 15 th August (Monday – Week 5)		
		Meeting closed: 7.20pm		