


SCHOOL BOARD MEETING MINUTES

| Time: | 6pm |  | | |
|-----------|--|---|------------------|--|
| Date | 23rd May 2022 | | | |
| Location | Virtual Webex | | | |
| Chair | Justin Grey | | | |
| Principal | Helen Fiebig | | | |
| Members | Justin Grey, Peter Madden, Melissa Grey, Peter Madden; Matt Sharp; Nicola Hogue, Helen McAullay, Jason Tomlinson | | | |
| No. | Item | Summary of Discussion | Decision Noted | Actions |
| 1 | Welcome and Apologies | | | |
| 1.1 | Welcome | Meeting opened at 6.00pm Acknowledgement of Country | | |
| 1.2 | Apologies | Nicola Hogue, Jason Tomlinson, Melissa Jarvis, Kelly Leonard as the new P&C Representative | | |
| 1.3 | Agenda/Late Items | | Agenda confirmed | Confirmed |
| 2 | Previous Minutes and Actions Arising | | | |
| 2.1 | Minutes of previous meeting | Minutes of the previous meeting accepted with the following amendments: Behaviour Management Policy, combined <i>use my manners and always speak appropriately</i> in template, added <i>keep my hands and feet to myself</i> . Changes made to text, flow chart and teacher tracking. Teacher to contact parent if a pattern is forming/timeout on regular basis, record meeting details on Integriss. In line with recommendations to guiding rules updated April 2022, corrections include typos, page numbers to be added. | JG & HF | f/u submission of Board minutes to school website for public availability. |
| 3 | Reports and Operational Matters | | | |
| 3.1 | Financial Report | Financial report accepted by the board | Accepted | |
| 3.2 | Principal's Report | COVID Update 93 children in total, 4 staff this term. Difficulty obtaining relief staff. RAT test collection @ 50%. Annual report for last year to be updated. Book Fair raised approximately \$1000. Speak Up Awards implemented for Talented and Gifted students, 3 chosen to compete against schools in the state. Centre of Excellence for literacy approached with opportunity for training and mentoring by Springfield PS. HF long service leave for 5 weeks, Jenny Graham acting principal with Holli Fuller to assist. MCS Kerry Clarke absent, Teresa Pimm replacement. Focus on Reading kept in business plan for next 3 years. Enquiry Learning to be consistent. Introduction of value goals for students over the next 3 years, <i>respect for themselves, others, environment and resources</i> . NAPLAN catch up testing extended. 80K grant received for basketball resurfacing. | | HF to organize business plan draft in Term 3 PM to email HF typos and questions |
| 3.3 | P&C Report | Fundraising undertaken on election day. Sarah Cusack president, looking to step down from role. Secretary role upcoming vacancy. Canteen sales on a Monday are low but acceptable. Further promotion of the Monday service may assist. | NFA | |
| 4. | Business Arising from last meeting | | | |
| 4.1 | Board Membership & Positions | Nicola Hogue to chair on a rotating roster, apologies in May. Justin Grey membership to expire, re-nominating pending further nominations and vote. | | HF to advertise vacancy in newsletter |

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| 4.2 | Behaviour Management Policy Content | Covered in 2.1 | NFA | |
| 4.3 | Aboriginal Cultural Framework | Board members had time to read in detail. No questions or comments were made. | NFA | |
| 4.4 | Technology Devices Policy | Covered in 2.1 | Accepted | |
| 5 | General Business | | | |
| 5.1 | School Review Postponement no date given yet | | | |
| 5.2 | | | | |
| 5.3 | | | | |
| 5.4 | | | | |
| 6 | Close of Meeting | | | |
| 6.1 | Next Meeting | Next Meeting Monday 27 th June | | |
| | | Meeting closed 6:42pm | | |
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