

SCHOOL BOARD MEETING MINUTES				
Time:	6pm			
Date	22 nd February 2021			
Location	Staff Room			
Chair	Ruth Langmead			
Principal Attending	Helen Fiebig			
Member Attendees	Jude MacIntyre; Michelle Rouhiadeff; Clare Pring			
No.	Item	Summary of Discussion	Decision Noted	Actions
1	Welcome and Apologies			
1 (a)	Welcome	Meeting opened at 6:10 pm with Acknowledgement of Country Michelle Rouhiadeff welcomed		
1 (b)	Apologies	Stephen Ralph; Justin Grey		
1 (c)	Agenda	Confirmed	Agenda confirmed	Confirmed
2	Previous Minutes and Actions Arising			
2 (a)	Minutes of previous meeting	Minutes of the previous meeting be accepted with following amendments: Amendment- Jenny Graham to resign from GPS Board due to time commitments and length of Board Service	JM & HF	f/u submission of Board minutes to school website for public availability.
3	Reports and Operational Matters			
3 (a)	Financial Report	The principal Helen Fiebig presented: (see doc attached) <ul style="list-style-type: none"> Census data closed; EdDept haven't finalised the correlating budget; await budgetary allowances for correct budgetary reflection. Positive outlook for voluntary contributions & Levy's to date; Indication. 	Noted	NFA
3 (b)	Principal's Report	The principal Helen Fiebig presented her report as attached- additional discussion noted below: <ul style="list-style-type: none"> Stable school population Staff changes detailed in school newsletter Annual report being collated; draft version to be circulated for Board consultation and submission to Ed Dept end of Term 1 Timetabling changes resulting in crunch & sip inclusion: positive feedback from admin; teaching staff; PnC; students. Teaching team committee structures: health & wellbeing; HASS; Literacy; STEM with collective staff engagement; Whole school health program: Highway Heroes- social emotional wellbeing programs based on solution focused therapy - request a parent information session for continuity of messaging across home & school environments Choir, band & dance resuming under Mr Sharp & Mrs Graham Edu-dance term 3 concert date yrs 1-6; attempting to negotiate inclusion of PP 	Noted	HF to f/u Highway Heroes parent information session or newsletter inclusions F/U PP inclusions to EduDance at next meeting
	P&C Report	Board Member, Clare Pring reported: <ul style="list-style-type: none"> Events: Family night Fundraising: Bunnings sausage sizzle and query election bake sale Uniform shop: Sarah Cussack new manager with new opening times & new payment and delivery processes supported by QKR 		NFA
4.	Business Arising from last meeting			
4 (a)	Board Minutes publicly accessible	Administration (Tam) has been delegated task of uploading to GPS website	HF	NFA



	Senior playground	Senior playground installation errors -outcome Flying fox fixed; rope system still awaiting final repairs & modifications; feedback taken onboard by Ed. Dept	HF	NFA – remove from minutes
	School uniform	PNC agreed to remain with the same supplier with no changes proposed to polo. Necessary changes to school jacket approved – response to supplier issues.	CP	NFA – Remove from minutes
5	General Business Agenda Items			
5(a)	Board Membershi p	As per terms of reference- members have 3 year sitting terms. Ruth, Clare and Stephen- current parent representatives three year term concludes April 2022. Call for new parent reps to be published in newsletter. Clare, Stephen and Ruth happy to extend terms on needs basis dependent on availability of new nominees. Welcome to Michelle Rouhliadeff – new staff rep coming in from Jenny Grahams departure. Michelle brings school history and past GPS Board experience to discussions- welcome.	HF	Inclusion into School Newsletter
5(b)	Annual General Report	Annual General Report: great opportunity to showcase the school for prospective parents; feedback sought by HF re: format and content in relation to samples given. Discussion re: use of testimonials and inclusion of student data analysis	HF	Draft report to be prepared and circulated to GPS Board at conclusion of term 1
5(c)	Talk for Writing update	TFW based on best practice research centered in WA; foundations that if a child can orally recall a story they can write it. Pre and post testing in cold/hot tasks to monitor progress; grammar, writing and memory early childhood-year six. Child centered, and successful – transferable skills and confidence building. Introduced in 2020 as a whole of school program, staff training provided. Discussion re: children's work in TFW being displayed and promoted (website/newsletters/open nights) as TFW program outcome/impact	JM	? TFW video on website
5 (d)	Board Training module 5	Board training, Module 5, discussion: Accountability & school performance Questions we could ask of the data Discussion re: potential for Teaching committee presentations to school board of categorized data against programs/committee focus areas	ALL	HF to forward request for committee presentations to school board on rotation
5(e)	School review 2022	School review 2021-2: Due term 1 reviewing previous 3 yrs of the plan and progress measurement/accountability. Draft review in term 2 with view to presenting to the board. New school priorities established within KPI's	HF	Board members to participate in aspects of review- TBC
6	Close of Meeting			
6(a)	Next Meeting	Next Meeting Monday 29th March 2020, 6 pm, in staff room		
		Meeting closed 7.10pm		